

Dedham Refugee Resettlement Collaborative

Volunteer Committee Sign up.

Name: _____

Phone: _____

Email: _____

(If you prefer one means of communication, please add * beside.)

Please check one affiliation.

St. Paul () St. Susanna() Allin Congregational () Other()

Please indicate a Committee or Committees you wish to join and indicate as a Team member or Coordinator.

- () **1. Housing and Pre-arrival:** Locate an affordable and acceptable apartment and coordinate lease signing, initial payments, and utility set-up. Furnish apartment with furniture, food, and supplies.
- () **2. Publicity:** Communicate information about Collaborative/POWR Team needs and needs of the family to members of the Collaborative and to the wider community.
- () **3. Fundraising:** Raise funds to supplement limited Federal support, food supplies, household needs, utilities, and transportation.
- () **4. Finance/Budget:** Maintain contact with Collaborative/POWR Team and family regarding financial needs and budgeting. Distribute funds and report to the Collaborative the status of available funds.
- () **5. Hospitality/Arrival:** Coordinate Logan Airport arrival and initial "Welcome Receptions." Provide meals for the first week.
- () **6. Post Arrival:** This Committee has sub-committees, but we need several Coordinators to oversee the entire Post Arrival process and to communicate with all the sub-committees.
 - () **a. Health Advocates:** Accompany family to medical visits and to advocate for their medical needs until they can manage this.
 - () **b. School /Education:** Accompany and advocate for family during school registration, initial evaluations, and specific school assignments. Work with adults in the family, if they want to access education and training beyond what is initially offered.
 - () **c. Ongoing Hospitality and shopping:** Arrange area tours and outings. Plan socials within the Collaborative. Accompany the family on shopping trips till they become familiar with the process.
 - () **d. ELL/ESL:** Recruit ELL(English Language Learner) tutors and manage scheduling as a supplement to the initial partial day Program.
 - () **e. Drivers:** Be available on week days to drive to appointments.
 - () **f. Daily on-call:** Be available once a week, or once every two weeks, to field calls for support and handle needs and emergencies.
 - () **g. Employment:** Work with Jewish Vocational Services to support job placement.